

SELF SERVICE



DEPARTMENT HELP DESK

Department Help Desk

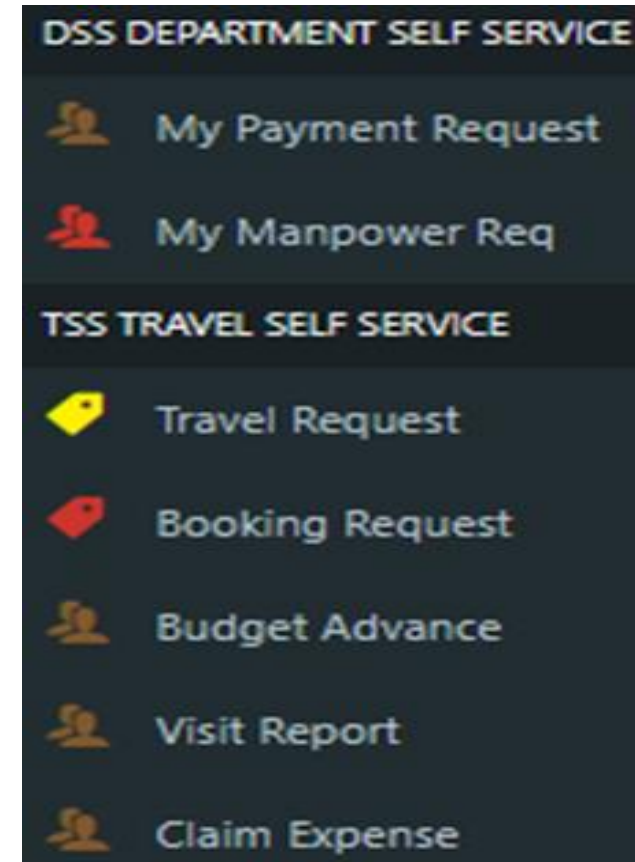
MobileERP.in

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DEPARTMENT HELP DESK

Help desk software is a tool designed to assist support teams in tracking, prioritizing, and resolving customer, supplier and employee queries. It empowers agents to collaborate on requests and personalize conversations across channels. With the integration of artificial intelligence (AI) and automation, help desk software streamlines processes and reduces manual work.

- 1. Employee Related Help Desk**
Employee, Travel, Claim Approval Manager
- 2. Customer Related Help Desk**
Technician Field Service, Customer Support Agent
- 3. Supplier Related Help Desk**
Seller Center, Reverse Tender Publisher and selector
- 4. Project Dept Related Help Desk**
Site DPR Manager, Site Store Keeper
- 5. Purchase Dept Related Help Desk**
MR, PR, Asset Procurement and Purchase Approver
- 6. HR Dept Related Help Desk**
Manpower, Career, Benefits, Training Requirement Approver
- 7. IT Dept Related Help Desk**
Service Ticket, ITSM related service provider



Employee Help Desk

The dashboard features a top navigation bar with various system modules: ERP, GTD, CRM, DMM, TMM, OMS, SDM, SMS, PMS, CSS, PLM, SCM, PPP, MFG, EPC, IMS, LMS, EAM, MMS, QMS, HCM, TLM, TOM, PAY, WAG, PGM, PA, LEG, ES. A secondary bar contains icons for actions like OnHold, Approved, Rejected, Delegate, Calendar, Scheduler, Timesheet, WBS, Gantt, Resource, Material, Manpower, Machinery, B/O, MTO, MTS, MRP, ROP, KANBAN, Today, ToDo, Kanban, Ticket, UnHold, Lists, Process, Pipeline, Progress, Journey, Dashboard, Reports, Alerts, and Help.

Below the navigation is a workflow bar with stages: Goals, Initiate-Inform People, Plan-Ask People, Execute-Make Decision, Control-Monitor Progress, and Analyse-Ask Systems.

The main content area is divided into three sections:

- My Tickets Workspace:** Includes a breadcrumb "Create > Assign > Do > Done" and a "Draft" button.
- My Tickets Status Report:** A horizontal bar with status buttons: Draft, ToDo, InProgress, Completed.
- My Issued Tickets Report:** A horizontal bar with status buttons: Issued, Completed.

The **TKT ScoreCard** section displays a filter for "ROWE:Result Only Work Environment" and a count of "10. Generate Ticket/BASIC".

The **Work Done: Actual Performance** section includes the text: "Employees are valued based on their performance, not how many hours they spend looking busy." It features four performance cards:

- UnApproved:** 9 tickets. More info →
- OnHold:** 0 tickets. More info →
- Approved:** 172 tickets. More info →
- Rejected:** 6 tickets. More info →

At the bottom, there are four summary cards:

- TILL DATE:** 187 documents
- THIS MONTH:** 3 documents
- TODAY:** 0 documents
- LAST CREATED ON:** 04/04/2024 11:32:43 this documents

